

LETTER TO PARENTS & FAMILY MEMBERS

Thank you for your interest in participating in the Brandon Show Choir Association tour to FAME Orlando in March. We have created a tool for you to manage your payments online, access invoices, and view your payment schedule information. You will also be able to make payments online, so please keep your login information secure and handy!

If you are interested in adding nights to your hotel stay or extra days in the park, or adding Volcano Bay, please let me know. In addition, as long as we can get at least 25 parents and children that want to add a Disney option, we can assist you with group tickets.

We look forward to working with you!

Sincerely,

Bert Johnson
FAME Events
7255 E. Hampton Avenue, Suite 127
Mesa, AZ 85209

www.fameproductions.com

800-289-6441

480-654-0709 ext 102

PARENTS: Please proceed to the following page for detailed instructions on setting up your travel account. As a reminder, student dues accounts must be paid in full prior to registering for family travel. You will also be receiving a google form where we will ask for information on chaperones, specific students you'd like to chaperone, etc. However, **ALL NON-DUES PAYING attendees at FAME Florida should proceed to the instruction page and follow the directions - this includes those planning to chaperone.**

Regards,
Danada McMurtry, President
Brandon Show Choir Association
769-798-8062

DIRECTIONS FOR **NON-DUES PAYING** FAME ATTENDEES

Step 1: Read the information above, then click on this link

<https://mytouraccount.com/Account/Register?code=XQWB2KMTT7L3>

Step 2: Follow the directions to **CREATE A NEW ACCOUNT** and then click **REGISTER**. You only need **ONE ACCOUNT** for all the members of your party that **YOU** will pay for.

Step 3: Now, here's the tricky part.....read this a couple of times. Click **MY PARTICIPANTS** on the top navigation bar.

Step 4: In the middle of the page you will see (in **RED**) the words **Create New**. Click that. It takes you to a screen asking for name, DOB, gender, etc. Complete the required fields and check off indicating whether the entered person is an adult or minor.

Step 5: Proceed to the lower portion of the screen now. You will see:
2022 FAME Orlando - Brandon Parent & Family Group

Step 6: Review the package options and select the one that indicates how many **TOTAL PEOPLE** will be in your room. This **INCLUDES** any dues paying students in your family as well as any other dues paying students you may be chaperoning.

Example A: My spouse and I are attending and plan to have our one dues paying student in the room with us. I would select the **TRIPLE PACKAGE** option.

EXAMPLE B: I am attending as a chaperone. I plan to have my own dues paying student plus two additional dues paying students in the room with me. I would select the **QUAD PACKAGE** option.

EXAMPLE C: I am attending and plan to have my two dues paying students in the room with me **PLUS** I am bringing my 5 year old daughter. I would select the **QUAD PACKAGE** option.

EXAMPLE D: I am attending and bringing my mother-in-law; we will have no dues paying students in the room with us. I would select the **DOUBLE PACKAGE** option.

So, you see, it goes by **HOW MANY PEOPLE** are in the room, period, and the maximum per room is four people. You will see how that works out in Step 8.

Step 7: Once you select the package option, click the word CREATE at the bottom. This will take you back to the PARTICIPANTS screen.

Step 8: For each participant **YOU ARE PAYING FOR, NOT NOT NOT NOT NOT any dues paying students you will have in the room**, you will now click **CREATE NEW** and enter their information, each time selecting the same package type you originally selected.

So for Example A from above: When you entered yourself, you selected TRIPLE. When you add your husband, you again select TRIPLE. You **DO NOT ADD** your dues paying student because they will be paid for on the MASTER GROUP FOLIO, not yours, even though we will move them to your room. (We will collect that information from you in a google form separate from this process.)

In Example C from above, you would enter your own information, then go through the process for your five year old daughter, each time selecting QUAD since your two dues paying students would be joining you. **DO NOT** enter your dues paying students' names.

Step 9: When you are done entering your party's information, click **NEXT** in the middle of the page, gray box. You will be taken to the Tour Selection page. The event 2022 FAME Orlando will be listed, and out to the far right you will click **Select Tour**.

Step 10: This will bring you to your account and balance due page where you can make your initial deposit and pay on your account. **Please note that the initial deposit is by January 20, 2022.**

We have been assured by FAME that they will not cancel the event and that Orlando will not shut down again. However, we could be forced to cancel for some other reason. Therefore, you may wish to consider travel insurance. **If you are interested in travel insurance, Forbes "Best Travel Insurance Companies of 2022" might be a helpful resource. You can find that here:**

<https://www.forbes.com/advisor/travel-insurance/best-travel-insurance/>